



# COVID PROTOCOL AND WAIVERS

As we begin this new school year amongst this pandemic, we want to remind you of what is most important and that is the safety and health of all who enter into our school. We have worked all summer to figure out the best practices so we can offer face to face schooling in the safest way possible. In order to offer this option, we need your (the parent's) help. This is a partnership and if everyone continues to do their part, we can continue to flatten the curve and continue to provide a safe face to face schooling option.

Please take a second to go through this packet. Please be flexible and patient with us because all of this is subject to change without notice. We continue to monitor the situation and recommendations set forth by the CDC and state and local health officials. We will notify you as soon as possible with any changes.

Please sign and return all forms as soon as possible. Students will not be allowed on campus without these forms on file.

We welcome you to the 2020-2021 school year and look forward to seeing you and your family and working together to go the distance despite all these obstacles.

Blessings and wellness now and always!

Knile Staff

## **Temperature Screening Policy: Acknowledgment & Agreement**

- All staff, students, and visitors/volunteers will have their temperature checked upon entry to the school campus.
- All students will have their temperature (temporal) checked daily by trained/designated staff upon entry into campus morning carpool drop-off and as needed during the school day.
- Visible Temperature Checkpoint Signage will be placed on school exterior front doors.
- Designated and trained staff members will take temperatures (temporal) of staff, students, and visitors/volunteers and report any signs and symptoms of fever to school leadership immediately; Temperature reading of 100.0 F or higher.
- Parents/guardians are not allowed to leave the morning carpool (please remain in car) until they receive notification (verbal or nonverbal) from a KnILE staff member indicating a temperature reading within the normal limits and the child is cleared to enter.
- If a student has a temperature reading of 100.0 F or higher, the student will need to stay home and proceed with remote learning at home.
- If a student has a temperature of 100.0 F or higher, he or she can return to school when he or she is 48 hours fever free without the use of fever reducing medications (i.e. Tylenol, Motrin, Advil) AND the student must be cleared by a healthcare provider before returning to school.
- Temperature will not be taken within 30 minutes of exercising or after taking medications that could lower temperature, like acetaminophen. **Parents/Guardians should refrain from giving their child fever reducing medication before morning carpool. If medication is to be given, medication can be kept at school for the student upon completion of the Medication Permission Form.**
- Temperature will be taken as needed if signs and symptoms develop during the school day.
- If a student is out sick for 3 or more days, a physician's note is required to return to school.

I have read and understand the policies and procedures listed on this page. I understand that every possible effort will be taken to ensure my or my child's safety and health and acknowledge the KnILE Temperature Screening Policy.

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Print full name

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Print student's name (if applicable)

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Signature

\_\_\_\_\_  
Date

## **KnILE Student & Staff Face Covering Policy:** **Acknowledgment & Agreement**

- Face Coverings will be required to be worn on campus for the following reasons:
  - All students will be required to wear a face covering at all times while on campus
    - Exceptions: when eating or drinking, when outside and following social distancing protocols
    - Elementary students will be encouraged to wear a face covering, but are not required.
    - However, if the student is using the face covering inappropriately and it becomes a distraction in the class, the student may be asked to remove the face covering or asked to wear a different form of facial protection or sent home. Due to the imminent danger of contagious illnesses, we will NOT allow nor tolerate mishandling of any PPE, including masks. If a student is mishandling his or her face mask, he or she will be removed from the classroom and the parent/guardian will be notified. A second infraction against this policy will result in the student being dismissed from campus for the day.
  - All will be required to maintain a safe social distancing as set forth by the CDC.
  - Coughing or any signs of any illness, students and/or staff will be required to wear a face covering at all times until symptoms resolve spontaneously (without aid from any medication).
- Each student is required to supply their own personal face covering and provide an extra one in a sealed plastic bag. The sealed plastic bag must be labeled with the student's name. This bag will remain at school and sent home for replacement or wash if the child needs to use it.
- Per the CDC's latest guidelines, no gaiters or masks with vents. (Gaiters are too thin to block droplets and the vents let droplets out.)
- Each student is responsible for maintaining a clean and functional face covering along with cleaning and drying them in accordance with CDC recommendations (see CDC website for more details).
- If signs and symptoms of illness develop during school hours, a student will be required to wear their face covering and the parent/guardian will be contacted immediately to be given an update. If a student is afebrile, the student can remain at school, but must wear a face covering on campus for the remainder of the school day (no exceptions). If you are contacted and do NOT comply with this guideline, you will be required to pick up your child and your child will need to work remotely from home until symptoms have resolved.
- Although, KnILE will have face coverings available for emergencies, KnILE will NOT be responsible for providing you or your child with face coverings. If KnILE has to provide a face covering for you or your child, you will be required to pay a fee to help replenish the school supply.

I have read and understand the policies and procedures listed on this page. I understand that every possible effort will be taken to ensure my or my child's safety and health and acknowledge the KnILE Face Covering Policy.

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**Print full name**

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**Print student's name (if applicable)**

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**Signature**

\_\_\_\_\_  
**Date**

## **Positive Diagnosis COVID Plan of Action: Acknowledgement & Agreement**

- **Per CDC and local health guidelines, if a student/staff is diagnosed with COVID:**
  - We are required to inform officials with the Texas State Department of Health. We will follow their guidelines for closures and switching to remote learning. We will prepare for a remote learning period of up to 14 days. We will also notify those within KnILE that had direct contact, but your child's name will be kept confidential.
  - In order to return to school:
    - Anyone with a positive COVID diagnosis must get a negative test result, be 48 hours fever free (without the use of fever-reducing medications), be symptom-free for 10 days after the positive test result, AND/OR have a physician's note clearing them.
    - All other students and staff must be asymptomatic.
- Remote learning will be available for anyone that needs to isolate.

I have read and understand the policies and procedures listed on this page. I understand that every possible effort will be taken to ensure my safety and health and acknowledge the KNILE Positive COVID Diagnosis Plan of Action.

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Print full name

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Print student's name (if applicable)

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Signature

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Date

## **KnILE Backpack and Cell Phone Policy:** **Acknowledgment & Agreement**

- Students will store backpacks in class and store them next to or under their desks.
- Students will store their cell phones in their backpacks and will not be allowed to access them during the school day.
- Staff and School Administration will enforce a “NO CELL PHONE ZONE” on campus.
- In the event a cell phone needs to be cleaned, adherence to manufacturer’s cleaning guidelines will be followed. If no guidelines are available, cell phone surfaces will be cleaned with wipes of rubbing alcohol 70%.
- See Student Handbook for more information on KnILE’s Cell Phone Policy.

I have read and understand the policies and procedures listed on this page. I understand that every possible effort will be taken to ensure my safety and health and acknowledge the KnILE Cell Phone Policy.

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**Print full name**

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**Print student’s name (if applicable)**

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**Signature**

\_\_\_\_\_  
**Date**

## **KnILE Social Distancing Policy: Acknowledgment & Agreement**

- Social distancing slows the spread of viruses/communicable diseases and reduces the risk of exposure to viruses/communicable diseases.
- Social distancing will be practiced when possible.
- Staff, students, and visitors/volunteers will be required to follow all social distancing policies set forth by KnILE.
- Signage and floor markings will be placed throughout the campus to serve as visual cues for staff, students, volunteers/visitors to follow social distancing guidelines per the CDC.
- Staff and School administration will enforce social distancing guidelines at all times on campus.

I have read and understand the policies and procedures listed on this page. I understand that every possible effort will be taken to ensure my safety and health and acknowledge the KnILE Social Distancing Policy.

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**Print full name**

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**Print student's name (if applicable)**

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**Signature**

\_\_\_\_\_  
**Date**

## **KnILE Visitor/Volunteer Face Covering Policy: Acknowledgment & Agreement**

- Visitors will be allowed on campus by appointment only.
- Each visitor/volunteer is responsible for supplying their own personal face covering and to be worn on campus.
- Each visitor/volunteer is required to wear a face covering upon entry to the campus and indoors in common areas (i.e. sign-in desk, front office) and is required to check-in at the front office.
- Visitors are not allowed past the front office and will not have contact with KNILE students.

I have read and understand the policies and procedures listed on this page. I understand that every possible effort will be taken to ensure my safety and health and acknowledge the KnILE Visitor/Volunteer Face Covering Policy.

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**Print full name**

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**Print student's name (if applicable)**

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**Signature**

\_\_\_\_\_  
**Date**

## **KnILE Health Questionnaire**

(Texas Department of State and Human Services)

### **Have you or anyone in your household experienced the following symptoms in the last 14 days?**

- Fever or chills (100.0 F or higher)
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea
- Has anyone in your household tested positive for Covid-19 in the past 14 days?
- Has anyone in your household had close contact with someone who tested positive for Covid-19 in the past 14 days?
- Has anyone in your household traveled outside of your city of normal residence or traveled out of the country in the past 14 days?

If you have any questions or concerns about signs and symptoms of Covid 19 that you or anyone in your household is experiencing and/or have questions about risk factors, we urge you to contact your health care provider as soon as possible.

I have answered all questions truthfully and to the best of my knowledge. It is my choice to be on campus at KnILE and/or to send my child to school and am fully aware of the risks involved. I acknowledge that KnILE is doing everything in their power to keep myself and/or my child safe. I will not hold KnILE Center, KnILE Staff, or its subsidiaries liable in the case that myself or my child become ill.

\_\_\_\_\_  
Print full name

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Print student's name (if applicable)

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Signature

\_\_\_\_\_  
Date



## **Covid-19: Acknowledgement and Agreement**

### **Health Mission:**

At KnILE, safety is our number one priority on both the main and satellite campuses. We recognize the risk of transmission of illnesses when students and staff congregate in the classroom. We are focused and dedicated to provide quality education along with implementation of measures to prevent and reduce the risk of infection and the promotion of wellness in our students, staff, volunteers, and visitors.

KnILE and Kids Resort have formed a collaboration focused on health promotion and infection control preventative measures. KnILE students may come in contact with Kids Resort staff and children. KnILE and Kids Resort will work tirelessly to keep students, staff, visitors, and volunteers safe.

I have read and understand the policies and procedures that have been shared with me. I acknowledge that every possible effort will be taken to ensure the safety and health of my child. I am fully aware of the risk of illness transmission to my child while attending school on campus and thus hold KnILE, Kids Resort, its staff, owners and all involved harmless of any liability should my child or family contract COVID-19 while attending KnILE.

I am aware that I, too, have an important role in keeping the risks low and promise to do my part by emphasizing the importance of good handwashing and social distancing to my child on campus and keeping my child home if he or she is sick. I will also update school office staff on the course of illness and am aware that I will NOT be allowed to return to school without a doctor's note of release, should my child get sick and run a fever of 100.0 degrees or higher..

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**Print full name**

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**Print student's name (if applicable)**

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**Signature**

\_\_\_\_\_  
**Date**